

# Team Manager Job Description

Team Managers have an extremely important role ensuring the successful management of the team.

## Reports to coach of team

### Responsibilities

- To gather scoresheet if home team from inside pavilion (hanging on hooks under window)
- Stand beside opposition scorer opposite the centre circle
- Make sure all scoring attempts are recorded with a DOT: . and scores with a single line: |
- Be sure to have score sheets signed by Badged umpire and both captains at end of game.
- Take scoresheet to time-keepers window at end of game if winning team.

### Essential Skills and Requirements

- Hold a current volunteer's "working with children" check.
- Strong interpersonal and oral communication skills including the ability to effectively liaise with athletes, coaches and administrators
- Strong organisational skills

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name of Coach: \_\_\_\_\_ Team: \_\_\_\_\_

Name of President: \_\_\_\_\_

President's Signature: \_\_\_\_\_

